**แบบการเสนอผลงาน (เค้าโครงผลงาน)**

**เพื่อประเมินบุคคลเพื่อเลื่อนขึ้นแตงตั้งใหดำรงตำแหนงประเภทวิชาการ ระดับเชี่ยวชาญ**

**ส่วนที่ ๑ ข้อมูลบุคคล/ตำแหน่ง**

**ชื่อผู้ขอประเมิน..........................................................................................................................................**

**⚫ ตำแหน่งปัจจุบัน.....................................................................................................................................**

**หน้าที่ความรับผิดชอบของตำแหน่งปัจจุบัน ...........................................................................................**

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**⚫ ตำแหน่งที่จะแต่งตั้ง ...............................................................................................................................**

**หน้าที่ความรับผิดชอบของตำแหน่งที่จะแต่งตั้ง ......................................................................................**

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**ส่วนที่ ๒ ผลงานที่เป็นผลการปฏิบัติงานหรือผลสำเร็จของงาน**

**ผลงานเรื่องที่ 1**

**๑. เรื่อง........................................................................................................................................................**

**๒. ระยะเวลาการดำเนินการ .......................................................................................................................**

**๓. ความรู้ ความชำนาญงาน หรือความเชี่ยวชาญและประสบการณ์ที่ใช้ในการปฏิบัติงาน**

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**๔. สรุปสาระสำคัญ ขั้นตอนการดำเนินการ และเป้าหมายของงาน**

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**๕. ผลสำเร็จของงาน (เชิงปริมาณ/คุณภาพ)**

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**๖. การนำไปใช้ประโยชน์/ผลกระทบ**

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**๗. ความยุ่งยากและซับซ้อนในการดำเนินการ**

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**๘. ปัญหาและอุปสรรคในการดำเนินการ**

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**๙. ข้อเสนอแนะ**

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**๑๐. การเผยแพร่ผลงาน**

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**๑๑.** **ผู้มีส่วนร่วมในผลงาน (ถ้ามี)**

**๑)** .................................................................................. **สัดส่วนผลงาน** **ร้อยละ** .......................................

**2)** .................................................................................. **สัดส่วนผลงาน ร้อยละ** .......................................

**3)** .................................................................................. **สัดส่วนผลงาน ร้อยละ** .......................................

**ขอรับรองว่าผลงานดังกล่าวข้างต้นเป็นความจริงทุกประการ**

**(ลงชื่อ)** ..................................................................

(...............................................................)

**(ตำแหน่ง)** .............................................................

**ผู้ขอประเมิน**

**ขอรับรองว่าสัดส่วนการดำเนินการข้างต้นเป็นความจริงทุกประการ (ถ้ามี)**

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| **รายชื่อผู้มีส่วนร่วมในผลงาน** | **ลายมือชื่อ** |
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**ได้ตรวจสอบแล้วขอรับรองว่าผลงานดังกล่าวข้างต้นถูกต้องตรงกับความเป็นจริงทุกประการ**

**(ลงชื่อ)** ..................................................................

(...............................................................)

**(ตำแหน่ง)** .............................................................

**ผู้บังคับบัญชาที่กำกับดูแล**

**(ลงชื่อ)** ..................................................................

(...............................................................)

**(ตำแหน่ง)** .............................................................

**ผู้บังคับบัญชาที่เหนือขึ้นไป**

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**หมายเหตุ** คำรับรองจากผู้บังคับบัญชาอย่างน้อย 2 ระดับ คือ ผู้บังคับบัญชาที่กำกับดูแล และผู้บังคับบัญชา ที่เหนือขึ้นไปอีก 1 ระดับ เว้นแต่ในกรณีที่ผู้บังคับบัญชาดังกล่าวเป็นบุคคลคนเดียวกัน ก็ให้มี  
คำรับรอง 1 ระดับได้

**ผลงานเรื่องที่ 2**

**๑. เรื่อง........................................................................................................................................................**

**๒. ระยะเวลาการดำเนินการ .......................................................................................................................**

**๓. ความรู้ ความชำนาญงาน หรือความเชี่ยวชาญและประสบการณ์ที่ใช้ในการปฏิบัติงาน**

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**๔. สรุปสาระสำคัญ ขั้นตอนการดำเนินการ และเป้าหมายของงาน**

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**๕. ผลสำเร็จของงาน (เชิงปริมาณ/คุณภาพ)**

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**๖. การนำไปใช้ประโยชน์/ผลกระทบ**

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**๗. ความยุ่งยากและซับซ้อนในการดำเนินการ**

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**๘. ปัญหาและอุปสรรคในการดำเนินการ**

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**๙. ข้อเสนอแนะ**

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**๑๐. การเผยแพร่ผลงาน**

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**๑๑. ผู้มีส่วนร่วมในผลงาน (ถ้ามี)**

**๑)**................................................................................... **สัดส่วนผลงาน ร้อยละ** .......................................

**2)** .................................................................................. **สัดส่วนผลงาน ร้อยละ** .......................................

**3)** .................................................................................. **สัดส่วนผลงาน ร้อยละ** .......................................

**ขอรับรองว่าผลงานดังกล่าวข้างต้นเป็นความจริงทุกประการ**

**(ลงชื่อ)** ..................................................................

(...............................................................)

**(ตำแหน่ง)** .............................................................

**ผู้ขอประเมิน**

**ขอรับรองว่าสัดส่วนการดำเนินการข้างต้นเป็นความจริงทุกประการ (ถ้ามี)**

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| **รายชื่อผู้มีส่วนร่วมในผลงาน** | **ลายมือชื่อ** |
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**ได้ตรวจสอบแล้วขอรับรองว่าผลงานดังกล่าวข้างต้นถูกต้องตรงกับความเป็นจริงทุกประการ**

**(ลงชื่อ)** ..................................................................

(...............................................................)

**(ตำแหน่ง)** .............................................................

**ผู้บังคับบัญชาที่กำกับดูแล**

**(ลงชื่อ)** ..................................................................

(...............................................................)

**(ตำแหน่ง)** .............................................................

**ผู้บังคับบัญชาที่เหนือขึ้นไป**

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**หมายเหตุ** คำรับรองจากผู้บังคับบัญชาอย่างน้อย 2 ระดับ คือ ผู้บังคับบัญชาที่กำกับดูแล และผู้บังคับบัญชา ที่เหนือขึ้นไปอีก 1 ระดับ เว้นแต่ในกรณีที่ผู้บังคับบัญชาดังกล่าวเป็นบุคคลคนเดียวกัน ก็ให้มี  
คำรับรอง 1 ระดับได้